

Regulations of the Patrol Driver Training Center

These regulations define the conditions and principles of operation of the Patrol Driver Training Center and are valid from November 1, 2023.

All content contained in these regulations is consistent with applicable law and regulations regarding training and examination of persons applying for driving licenses.

Duties of the Driver Training Center

1. Patrol Driver Training Center Radosław Klesyk based in Bratkowice 824 declares that it has all the rights to conduct training for driving license courses in categories AM, A1, A2, A, B1, B. It has certified instructors, infrastructure, a maneuvering area and vehicles suitable for carrying out the above-mentioned training.
2. OSK is obliged to provide the Student with the appropriate number of hours of theoretical classes in the form of stationary lectures or e-learning, one-time pre-medical first aid classes (if required) and an appropriate number of hours of practical classes.
3. After completing the training, the Center is obliged to conduct an internal examination in the theoretical (if required) and practical parts of the course. The exam is included in the course price.
4. At the student's request to change the instructor, the Driver Training Center immediately assigns another one or seeks a solution to the situation.

Payments

1. Payments for the course can be made in installments, in the amount of not less than PLN 200, according to: rules:
 - The first part, i.e. a deposit for registration for the course and theoretical training - PLN 200.
 - Subsequent parts for practical classes according to the principle of proportionality of the amount of payment to the possibility of signing up for driving (e.g. 1/3 of the amount paid for the entire course equals 1/3 of the required practical hours)
2. Payments can be made directly to the Manager of the Driver Training Center (cash, Blik) or to the Mbank account 14 1140 2004 0000 3702 8358 3051.
3. To take advantage of special offers and promotions lowering the base price of the course, please notify us when registering. Promotions may be combined.
4. The school informs that receipt of the payment/transfer to the account is tantamount to confirmation of the regulations.
5. If the student does not start or interrupt the Training within 6 months of signing up for the course, the price of the course may change. The student is obliged to cover the price difference to continue the training.

Student obligations

1. To start the course, the candidate is obliged to send his/her application via the online form available on the website www.osk-patrol.pl or send the application by e-mail to oskpatrol@gmail.com
2. The student is obliged to provide the Driver Candidate Profile (PKK) number to the OSK.
3. In the case of an online course and the student using the e-learning system, he or she is obliged to complete 100% of the material to which he or she receives access from OSK on his or her own pace, but no longer than within 90 days.
4. The student is obliged by law to participate in all hours of practical classes specified in the Act and to pass the internal examination.

5. During the practical training, the instructor has the right to oblige the student who shows deficiencies in theoretical knowledge to supplement it.
6. The student is obliged to participate in classes in a sober state. In the event of clear suspicions that the Student may have consumed alcohol or a substance acting similarly to alcohol, the instructor conducting the training has the right to check this fact at the nearest police station. If a condition indicating the consumption of alcohol or a substance acting similarly to alcohol is confirmed, the student will be automatically removed from the list of trained persons without the right to a refund of the training fee.
7. If the trained person intentionally poses a threat to the health or life of other road users or the center's property, the trained person is automatically removed from the list of trained persons without the right to a refund of the training fee.
8. Smoking directly near or in training vehicles is strictly prohibited.
9. Trainees are prohibited from entering, starting or driving training vehicles without the instructor's consent. Failure to comply with the above will result in the perpetrator covering material losses resulting from damage to the equipment and full liability for the damage incurred.

Practical

1. Practical classes are conducted in blocks of 1, 2 or 3 hours.
2. Practical classes can be carried out from Monday to Friday (on weekends with the mutual consent and will of the student and the instructor).
3. The instructor is obliged to wait for the student at the agreed place for 10 minutes, even without prior information from the student that he will be late. After this time, the instructor will try to contact you by phone and text message. After another 5 minutes of unsuccessful contact attempt, he has the right to leave the agreed meeting place.

Cancellation of rides and exams

1. Practical classes can be canceled no later than 24 hours before the scheduled date.
2. Practical classes should be canceled by sending information to the instructor (each time by sending an SMS message - the SMS message is treated as a confirmation).
3. Practical classes canceled contrary to the regulations or not canceled and not held will be treated as forfeited.

Cost reimbursement

1. The course fee will be refunded in proportion to the extent to which the Trained Person participated in practical classes (theoretical training at the time of interruption is treated as free training) after deducting a handling fee of PLN 500.
2. The amount may be refunded only after the Trained Person presents the original proof of payment confirming payment of the training fee or the original proof of payment confirming the payment of installments.
3. OSK does not refund all or part of the fees for missed classes.

Regulations for additional/training rides

1. Additional/training rides are carried out in blocks of 1, 2 or 3 hours (depending on the category).
2. Additional/training rides may be carried out from Monday to Friday (on weekends with mutual consent and will of the trained person or instructor).
3. Additional/training rides purchased in a package (e.g. 10 hours) must be paid once.
4. Payment for additional/training rides should be made no later than 24 hours before the agreed ride date, otherwise the ride date will be forfeited.

5. Individually purchased hours do not add up to a package.
6. Additional/training trips can be canceled no later than 24 hours before the agreed date.
7. To cancel additional/training rides, please send information to the leading instructor (each time by sending an SMS message - the SMS message is treated as a confirmation).
8. Additional/training rides canceled contrary to the regulations or not canceled and not taken will be treated as forfeited and the fee paid for them will not be refunded.
9. The fact of paying for additional/training trips means that the Driver Training Center has read the regulations of the Center.

Privacy policy

The information clause on personal data processed at the Patrol Driver Training Center involves acceptance of the following clause:

Fulfilling the obligation arising from Art. 13 GDPR, I inform you how we will process your personal data.

1. The Personal Data Controller (hereinafter referred to as ADO) is OSK Patrol Radosław Klesyk with its registered office in Bratkowice 824, telephone number 537 133 382, email: oskpatrol@gmail.com

2. Due to the lack of obligation and the size of our company, we do not employ a Personal Data Inspector, so please send all reports and objections directly to the PDC.

3. Personal data, hereinafter referred to as "data", are processed for the following purposes:

a) in order to perform the legal obligation imposed on the Personal Data Administrator, and in particular in the scope of implementing the employer's tasks, fulfilling obligations to entities authorized to receive data as part of a specific procedure conducted on the basis of European Union or national law. (The basis for processing is Article 6(1)(c) of the GDPR).

b) For purposes related to the implementation of your requests or agreements, but not resulting from the legal obligation of the PDA, if you have consented to the processing of your data. (The basis for processing is Article 6(1)(a) of the GDPR) An example of such processing may be contacting you by phone to inform you about the change of the date of a trip or lecture.

4. OSK Patrol does not intend to share your data with recipients referred to in Art. 4 section 9 GDPR. If the data is subject to disclosure, you will be informed about this fact, the recipients of the data and the legal basis for their disclosure will be indicated.

5. OSK Patrol will entrust your data due to the employer's obligation to provide accounting (HR and payroll) services. The data is entrusted on the basis of appropriate contracts and with proper protection of your data.

6. The data will not be transferred to a third country or international organization.

7. The data will be processed for the period necessary to perform the tasks performed by OSK Patrol, then they will be permanently deleted, and in special situations they will be archived for the period specified in the regulations - 2 or 10 years, but will not be processed during this time.

8. You have the right to request from the PDC access to the personal data provided, rectification, deletion or limitation of processing, the right to object to the processing and the right to transfer data. It should be mentioned that if data is processed on the basis of EU or national law, the request to delete data, transfer it and limit processing may not be effective because data processing is an obligation of the controller under the law.

9. You have the right to lodge a complaint with the supervisory authority regarding the processing of your data by OSK Patrol.

10. If the processing of data is a condition for taking legal actions or performing a concluded contract, refusal to provide them will result in withdrawal from these activities and/or inability to perform them.

11. The data is not subject to automatic processing or profiling.

By providing your data, you accept the following declaration:

I consent to the processing of my personal data by OSK Patrol Radosław Klesyk based in Bratkowice 824 for the following purposes:

- Establishing contact during the course/training
- Registration for the state examination at the selected Provincial Road Traffic Center
- Registration for test drives before the state exam at the selected Provincial Road Traffic Center
- And others resulting from the proper performance of the service.

I provide personal data voluntarily and declare that they are true.

I have read the content of the information clause, including information about the purpose and methods of processing personal data and the right to access my data and the right to correct it.